

NOMINATIONS COMMITTEE CHARTER

1. INTRODUCTION

The purpose of this charter is to document the objectives, responsibilities, composition and administration of the Nominations Committee of the Board of Water Polo WA Inc.

2. OBJECTIVES

The objectives of the Committee are to determine the nominees for election to the Water Polo WA Board, to identify and recommend candidates to fill vacancies occurring at the end of Directors tenure and to manage casual vacancies that arise during tenure.

3. RESPONSIBILITIES

The Committee's responsibilities are to determine that an appropriate and transparent process is in place for the effective succession planning and renewal for Board positions of Water Polo WA Inc

The principal responsibilities and functions of the Nominations Committee are as follows:

- 3.1 Annually present to the members of the association a list of individuals recommended for nomination for election to the board of Water Polo WA Inc.
- 3.2 Before recommending an incumbent, replacement or additional director, the Committee will review his or her qualifications and experience, including capability, availability to serve, independence and other relevant factors (including appropriate background checks)
- 3.3 Assist in identifying, interviewing and recruiting candidates for the Board with a view to achieving an appropriate balance of skills, knowledge, experience, independence and diversity to discharge the Board's duties and responsibilities, and maintaining a board skills matrix to assist the Committee with this purpose.
- 3.4 The Committee also examines any other matters referred to it by the Board of Water Polo WA Inc.
- 3.5 The Committee will act in accordance with any Protocol approved by the Board from time to time as being applicable to the Committee's objectives, responsibilities, composition or administration.
- 3.6 The Nominations Committee has a commitment to sourcing a diversity of candidates, reflective of the sport of Water Polo in Western Australia

4. COMPOSITION AND MEETINGS

- 4.1 The Committee comprises at least five members as follows:
 - a) A chair as selected by the board.
 - b) 2 board members
 - c) 2 Club/Association representatives (one metro, one country)

4.2 The Committee may invite other people to attend Committee meetings, as it considers necessary, and from time to time request presentations from internal and external advisers at its meetings.

4.3. The secretary of the Committee is the General Manager of Water Polo WA, or another person nominated by the Chair.

4.4 The Board may remove any member from the Committee at any time with or without cause.

4.5 Meetings are held not less than once a year, and special meetings may be convened as required.

4.6 Meetings may be held in person, by telephone or by video conference, or by any combination of these media.

4.7 The secretary takes the minutes of the proceedings of all Committee meetings.

5. Authority

The Board delegates authority to the Committee within the scope of its responsibilities to:

5.1 Seek any information it requires from any employee or external party;

5.2 Obtain outside legal or other independent professional advice; and

5.3 Request the attendance of any external party with relevant experience and expertise.

The Committee may, in its discretion, delegate some or all of its objectives and

6. Reporting

The Committee reports to the Board as necessary after each meeting and circulates the minutes to the Board as soon as practicable.

7. Review of Charter and composition

7.1 The Committee is to annually review its composition and charter and recommend any changes to the Board.

7.2 The Committee may review its charter at other times deemed necessary by the Committee or the Board. The Board annually reviews the composition of the Committee and approves the Committee charter